



# Charles R. Kendall Scholarship & Education Fund

2010-2011 ACADEMIC YEAR

Charles R. Kendall  
Scholarship for  
HGEA members  
and their  
dependents who  
are attending or  
plan to attend a  
  
*university,*  
  
*college,*  
  
*community  
college,*  
  
*vocational school,*  
  
*trade school or*  
  
*other post-high  
school study*  
  
on a full-time  
  
basis.

Dear Applicant:

The Hawaii Government Employees Association, AFSCME Local 152, AFL-CIO, has established the Charles R. Kendall Scholarship and Education Fund to provide scholarships and grants to its members and dependents.

HGEA members, whose membership has been in good standing for at least one year from the application due date, and their dependents will be considered for a scholarship if they are attending or plan to attend on a **full-time basis** a university, college, community college, vocational or trade school, or pursue other post-high school study. Applicants will be pooled into two groups – 1) Charles R. Kendall Scholarship for those attending a university/college and 2) Russell K. Okata Scholarship for those attending a community college, vocational or trade school, or other post-high school study. Each group will be ranked separately and scholarships will be awarded to each group.

If you are selected as a recipient, in order to receive your award, in the fall semester you must enroll in the same group type school you indicated on the application form and you must attend school on a full-time basis. If these conditions are not met, your name will be withdrawn. Furthermore, should you subsequently receive a full scholarship that includes all room/board expenses, or you receive a full tuition scholarship and reside at home, then you will become ineligible to receive either scholarship award. Applicants may continue to apply every year until they become a recipient of this award a maximum of four times.

The following criteria and maximum points for each criterion will be used in making final selections for scholarships:

**1. Financial Need (30 points)**

The Charles R. Kendall Scholarship and Education Fund application form and the Financial Statement will be used to determine your financial need. The Financial Statement must provide complete information. If a space is left blank or indicated not applicable you must explain why. You may attach a narrative to further explain your financial condition.

**2. Academic Achievement (40 points)**

High school and/or college transcripts are used to determine academic achievement. Official transcripts should be mailed directly to HGEA and be received or postmarked by the deadline stated below.

**3. Personal Letter (20 points)**

This provides you the opportunity to personally express yourself. It is required that a major portion of this letter describe what HGEA has meant to your family and how you and/or your family have been involved with HGEA. Additionally, the letter must explain why you are seeking a scholarship and what extracurricular activities you have been involved with and why.

**4. Recommendations (10 points)**

A minimum of three recommendations are required from current or past coaches, employers, teachers, or professors. Recommendations must be mailed directly to HGEA and be received or postmarked by the deadline date below.

Total maximum points are 100. Applicants will be ranked and recommended for scholarships to the C.R. Kendall trustees by numerical composite score.

All applicants must also submit a photo. The photo will only be used if the applicant is selected as a recipient. The photo should be a headshot, preferably a JPEG or TIF digital file (hi-res). Email to [waki@hgea.org](mailto:waki@hgea.org) or you can also mail a hardcopy with the application materials. (Photos will not be returned.)

Please direct all questions to Derek Mizuno, Administrator, at 543-0055, or your respective HGEA division office. Application materials, including all forms, transcripts, recommendations and photo must be received or postmarked by **February 16, 2010**. Send application materials to: Derek Mizuno, Administrator, HGEA Kendall Scholarship and Education Fund, 888 Mililani Street, Suite 601, Honolulu, HI 96813-2991. Mahalo a nui loa.



## ◆ SCHOLARSHIPS

Are you currently receiving or have you received a scholarship from the Charles R. Kendall Scholarship and Education Fund? If so, how many times have you received the scholarship and for which year(s)?

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## ◆ PARENTS INFORMATION

<b>CHILDREN</b> (List student applicant first. Give specific dollar amounts where requested.)		Check below if dependent for income tax purposes	Name of present school, college or occupation	Year in school
Name	Age			
Applicant				

<b>LIST OTHER DEPENDENTS RECEIVING FINANCIAL SUPPORT FROM FAMILY (Do not include those listed above)</b>				Check if dependent for income tax purposes
Name	Age	Relationship to Applicant		

## ◆ CERTIFICATION

I certify that the information I am providing in this application and all forms related to my application for the Kendall Scholarship is accurate and factual to the best of my knowledge and ability.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Application materials, including all forms, transcripts and recommendations, must be received or postmarked by **February 16, 2010**. Send application materials to: Derek Mizuno, Administrator, HGEA Kendall Scholarship and Education Fund, 888 Mililani Street, Suite 601, Honolulu, HI 96813-2991.



# Charles R. Kendall Scholarship & Education Fund

## 2010-2011 ACADEMIC YEAR ♦ FINANCIAL STATEMENT (CONFIDENTIAL)

Applicant's Last Name                      First Name                      Middle Initial                      Social Security Number

### **INSTRUCTIONS FOR COMPLETING THIS FORM:**

Applicant, if you are the DEPENDENT of an HGEA member, please complete sections A,B and C.

Applicant, if you are a MEMBER of HGEA, please complete sections B and C.

- A. PARENTS:** (check if living):     Father     Mother     Stepfather     Stepmother
- (check any that apply):     Parents separated     Parents divorced     Student has legal guardian (other than parents)     Father unable to work     Mother unable to work

### **B. PARENTS OR MEMBER/SPOUSE INFORMATION:**

Applicant, if you are the DEPENDENT of an HGEA member, please provide information on your parents, stepparents, or legal guardians.  
Applicant, if you are a MEMBER of HGEA and married, please provide information on you and your spouse.

Please circle the one that applies:

**Father, Stepfather, Male Guardian, Male HGEA Member or Husband**

Name \_\_\_\_\_

Age \_\_\_\_\_

Employer \_\_\_\_\_

Home Address/Phone (if different from Application Form)  
\_\_\_\_\_

Work Address / Phone \_\_\_\_\_  
\_\_\_\_\_

Occupation \_\_\_\_\_

Title \_\_\_\_\_

Years with Company \_\_\_\_\_

Social Security Number \_\_\_\_\_

HGEA Membership Unit (Circle one that applies):

2   3   4   6   8   9   13   Exc.   Ret.   Assoc.

Please circle the one that applies:

**Mother, Stepmother, Female Guardian, Female HGEA Member or Wife**

Name \_\_\_\_\_

Age \_\_\_\_\_

Employer \_\_\_\_\_

Home Address/Phone (if different from Application Form)  
\_\_\_\_\_

Work Address / Phone \_\_\_\_\_  
\_\_\_\_\_

Occupation \_\_\_\_\_

Title \_\_\_\_\_

Years with Company \_\_\_\_\_

Social Security Number \_\_\_\_\_

HGEA Membership Unit (Circle one that applies):

2   3   4   6   8   9   13   Exc.   Ret.   Assoc.

**IMPORTANT — Be sure to complete section C on page 2**

**C. FINANCIAL INFORMATION**

**Applicant:** If you are the DEPENDENT of a HGEA member, please provide the following information as it applies to your parents, stepparents or guardians. Or, if you are a MEMBER of HGEA, please provide the following information as it applies to you and, if married, to your spouse.

*You MUST add totals where indicated. Do NOT leave any blank spaces, especially under the "wages" section. Indicate "N/A" if not applicable. If wages are left blank or indicated "N/A," you MUST provide a written narrative to further explain your financial situation.*

**ANNUAL INCOME AND EXPENSES**

INCOME	2008	2009
1. Wages, salaries, tips, etc. of: Father, stepfather, male guardian, union member applicant, or applicant's husband:	_____	_____
Mother, stepmother, female guardian, union member applicant, or applicant's wife:	_____	_____
2. Dividends and interest:	_____	_____
3. Other income (specify): _____ _____	_____	_____
<b>Total Taxable Income (Add Items 1-3):</b>	=====	=====
<b>EXPENSES</b>		
Federal income tax paid or estimated to be paid:	_____	_____
State income tax paid or estimated to be paid:	_____	_____

**ASSETS AND LIABILITIES**

ASSETS	AMOUNT
4. Cash in savings, checking, etc.:	_____
5. Investments excluding retirement accounts (present market value):	_____
6. Market value of business or farm assets net of any liabilities:	_____
7. Market value of other assets such as real estate net of any related liabilities (specify): _____ _____	_____
<b>A. Total Net Assets (Add Items 4-7):</b>	=====



# Charles R. Kendall Scholarship & Education Fund

2010-2011 ACADEMIC YEAR ♦ RECOMMENDATION FORM  
(CONFIDENTIAL)

**Applicant, please provide the following information:**

Applicant's Name: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ HGEA Member's Work Phone: \_\_\_\_\_

The applicant is applying for the HGEA Charles R. Kendall Scholarship. Please candidly answer the following questions and return this form by **February 16, 2010**, directly to:

**Derek Mizuno, Administrator**  
**HGEA C.R. Kendall Scholarship and Education Fund**  
**888 Mililani Street, Suite 601**  
**Honolulu, HI 96813-2991**

1. Compared with other (check one) \_\_\_ Students \_\_\_ Employees \_\_\_ Teammates: \_\_\_\_\_  
you know, please rate the applicant on the following qualities by checking the appropriate boxes:

	OUTSTANDING	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	NO BASIS FOR OPINION
INTELLECTUAL CAPACITY					
MOTIVATION AND DRIVE					
INITIATIVE					
CHARACTER					
LEADERSHIP					
SCHOLASTIC ABILITY					
WRITING ABILITY					
SPEAKING ABILITY					

2. Please describe the reasons for your ratings above. Use this space or attach a sheet, if needed:

**IMPORTANT — Be sure to complete questions on page 2**

# CONFIDENTIAL Recommendation Form — Page 2

3. Describe what you feel are the applicant's overall strengths and/or weaknesses:

4. What is your relationship to the applicant?

- Teacher
- Professor
- Employer
- Coach

5. How long have you known the applicant?

From (month, year):

To (month, year):

\_\_\_\_\_

**THIS RECOMMENDATION WAS PREPARED BY:**  
**(PLEASE PRINT)**

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Signature

Date